

Guidelines for processing the application for grant of approval to the institutions offering Diploma/UG/PG programmes in Engineering & Technology / Pharmacy /Architecture / Hotel Management & Catering Technology / Applied Arts & Crafts / Medical Lab Technology.

The regulatory bodies i.e. AICTE / PCI / COA / National council for Hotel Management and Catering Technology grant the approval and extension of approval for new institute and existing institute for the Diploma / UG / PG programmes in Engineering & Technology / Pharmacy /Architecture / Hotel Management & Catering Technology / Applied Arts & Crafts / Medical Lab Technology. The Council may decentralize and rationalize the system of approval with an aim to thrust greater responsibilities on to the State Govt. in the decision making process. The State Govt. give their views / NOC as per Approval Process Handbook (APH) of AICTE and other regulatory bodies guidelines for grant of the approval and extension of approval of new institute and existing institute. Presently the process is as given below:

1. Trust / Society should apply to the State Govt. for grant of NOC / State Govt. views on start of new institute.
2. Trust / Society should apply to the concerned regulatory bodies AICTE / PCI / COA / National council for Hotel Management and Catering Technology on their portal / offline for grant of Approval / Extension of Approval of new institute / existing institute.
3. State Govt. give their views / NOC for start of new institute as per proposal submitted by Trust / Society and inspection report of the committee constituted for the purpose.
4. NOC from affiliating university / HSBTE for variation in intake capacity, additional course, change in name of course and closure of course in existing institute.
5. Regulatory bodies i.e. AICTE / PCI / COA / National council for Hotel Management and Catering Technology grant Approval to new institute and Extension of Approval for existing institute as per their norms.
6. New Institute / Existing Institute after getting Approval should apply to the Affiliating body i.e affiliating university / HSBTE Panchkula for grant of affiliation to institute. Affiliating body will grant affiliation to new institute / existing institute as per their statutes and norms of granting affiliation to new institute and existing institute.
7. State Govt. issue NOC for progressive closure and complete closure of institute after submitting the requisite documents as per APH of AICTE and other requirements.

Notwithstanding anything stated in these guidelines, the regulatory body i.e. AICTE / PCI / COA / National council for Hotel Management and Catering Technology

reserves the right of making any alteration or amendment to these guidelines, which shall be binding to all concerned.

In case of any dispute arises as to the interpretation of these guidelines, decision of the Council shall be final.

The council has the power to issue clarification to remove any doubt, which arise in regard to implementation of these guidelines.